

***SPECIAL MEETING – PUBLIC HEARING***  
**CITY OF MATTOON, ILLINOIS**  
**CITY COUNCIL AGENDA**  
**March 16, 2021**  
**6:15 PM**

**6:15 PM BUSINESS MEETING**

Pledge of Allegiance

Roll Call

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.*

**PUBLIC HEARING – CDBG DSBS Grants Close-Out Public Hearing**

Downstate Small Business Stabilization Program through the Community Development Block Group funds offered by the Department of Commerce and Economic Opportunity.

<b>GRANTEES:</b>	<b>GRANT AMOUNT:</b>
JWP Strategic	\$25,000
Vitality Skin Care	\$20,920
Elliott Furniture	\$25,000
Gaines Photography	\$25,000
Hubbartt's Downtown Diner	\$25,000
Ice House Triple Nickel	\$25,000
Tacos Amigos	\$25,000

1. Motion - Approving the continuance of a Local State of Emergency due to the Coronavirus (COVID-19). (Graven)

Adjourn.

**CITY OF MATTOON, ILLINOIS**  
**CITY COUNCIL AGENDA**  
**March 16, 2021**  
**6:30 PM**

**6:30 PM BUSINESS MEETING**

Pledge of Allegiance

Roll Call

Electronic Attendance

**CONSENT AGENDA:**

*Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.*

1. Minutes of the Budget Work Session February 26 and Regular Meeting March 2, 2021.
2. Bills and Payroll for the first half of March, 2021.

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**Presentation: Retirements of Capt. Ray Hall Jr. and Chief Jason Taylor.**

**NEW BUSINESS**

1. Motion – Approve Council Decision Request 2021-2102: Approving a water and sewer billing adjustment in the amount of \$2,552.71 on behalf of Paria River Holdings, L.L.C. (Owen)
2. Motion – Approve Council Decision Request 2021-2103: Approving the Final Payment Request of Amtrak in the amount of \$385,800.00 for the sanitary sewer construction completed as a part of the Amtrak Depot Passenger Platform Project. (Cox)
3. Motion – Approve Council Decision Request 2021-2104: Approving the fee proposal from Clark-Dietz in the amount of \$30,130.00 for the design to replace one of the Primary Pumps at the Waste Water Treatment Plant; and authorizing the acting mayor to sign the agreement. (Cox)
4. Motion – Approve Council Decision Request 2021-2105: Approving the promotion of Lt. Jeremy W. Clark to the rank of Captain, effective March 27, 2021. (Graven)
5. Motion – Approve Council Decision Request 2021-2106: Approving the promotion of Sgt. John W. Hedges III to the rank of Lieutenant, effective March 27, 2021. (Graven)
6. Motion – Approve Council Decision Request 2021-2107: Approving the promotion of Officer Alexander T.H. Hesse to the rank of Sergeant, effective March 27, 2021. (Graven)

**7. Motion – Approve Council Decision Request 2021-2108: Approving the purchase of one 2020 Ford Explorer Police Interceptor AWD in the amount of \$37,482 from Pilson Auto Center for the Mattoon Police Department. (Graven)**

**8. Motion – Approve Council Decision Request 2021-2109: Approving the purchase of one 2020 Ford Fusion squad car in the amount of \$19,923 from Pilson Auto Center for the Mattoon Police Department. (Graven)**

**9. Motion – Approve Council Decision Request 2021-2110: Approving \$18,750 grant by the Tourism Advisory Committee from FY20/21 hotel/motel tax funds in support of the Mattoon COBRAs Softball for hosting five tournaments (Howell Spring April 23-25<sup>th</sup>, Mothers’ Day May07-09<sup>th</sup>, Schools Out May 28-30<sup>th</sup>, USSSA June 18-20<sup>th</sup>, and Howell Fall October 01-03<sup>rd</sup>); and authorizing the acting mayor to sign the agreement. (Hall)**

**10. Motion – Approve Council Decision Request 2021-2111: Approving the purchase of one 2021 Ford Explorer Police Interceptor AWD in the amount of \$35,580 from Morrow Brothers for the Mattoon Fire Department. (Hall)**

**11. Motion – Approve Council Decision Request 2021-2112: Approving the plans and specifications for the demolition of the former Taxi Station located at 1904 Broadway Avenue. (Cox)**

**10. Motion – Approve Council Decision Request 2021-2113: Awarding the Hot-Mix Asphalt bid in the amount of \$80.00/ton to Ne-Co Asphalt Company. (Graven)**

**11. Motion – Adopt Resolution No. 2021-3130: Approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19). (Graven)**

**DEPARTMENT REPORTS:**

- CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT**
- CITY ATTORNEY**
- CITY CLERK**
- FINANCE**
- PUBLIC WORKS**
- FIRE**
- POLICE**
- ARTS AND TOURISM**

**COMMENTS BY THE COUNCIL**

**Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS 120 (2)(C)(1)); and collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)). (Graven)**

**Reconvene**

**Adjourn**

## **Virtual City Council Meetings Details**

Due to the Covid-19 “Coronavirus” pandemic, regular and special meetings of the City Council will continue to be held in a “virtual” meeting room. This will allow for safe participation by elected officials, departmental managers, and any citizen interested in attending.

Cisco WebEx hosts the virtual Council Chamber. Join the meetings using the information shown below.

Visit the [City Council Meeting page](#) to view the agenda for upcoming meetings.

There is a special City Council meeting and Public Hearing on Tuesday, **March 16, 2021** starting at **6:15 p.m.**, followed by the next regular meeting of the City Council at **6:30 p.m.**

## **March 16, 2021 Virtual Meeting Details: Special City Council Meeting, Public Hearing, and Regular City Council Meeting**

**NOTE: Meeting starts at 6:15 p.m.** At no sooner than 6:05 p.m., visit the Cisco WebEx meeting site by clicking the link below.

<https://bit.ly/MattoonCC210316>

Meeting number (access code): 182 968 7665

Meeting password: 20819

### **Additional Instructions**

Join meetings by telephone by **dialing 415-655-0001** and use the **meeting number** and **password** shown above.

Participants should be muted when initially connected to the meeting.

If you wish to be heard during the public comment portion of the meeting, or wish to comment during the discussion period on an open motion, you need to send your comments in advance to the City Clerk's office. Your comments will be read into the record, or you will be called upon to speak at the appropriate time. Contact the City Clerk's office before 4:00 p.m. the day of the meeting by calling 217-235-5654 or by sending an email message to [cityclerk@mattoonillinois.org](mailto:cityclerk@mattoonillinois.org). NOTE: All those speaking during the meeting must first identify themselves by providing their full name for the record.